



Member Meeting Minutes

11-07-2021

Check-in (20 minutes):

- Quick introduction of each person in attendance.
- Report on Covid: In consultation with staff, the studio will continue to require masking indoors even if you are vaccinated. We'll re-assess this rule every two weeks.

Information (30 minutes):

- Strategic Planning: The TPS Board of Directors and a group of members and staff participated in a strategic planning process with an external facilitator. Five strategic objectives have been identified. Next step is to create action plans so that the objectives are carried out over the next 3-5 years. Board committees have been identified and will be initialized in the next few months. Strategic objectives and details are posted in Bobbi's office. Members are welcome to view and ask questions.
- Survey results: Thanks to members who participated in the survey, we have gained incredibly valuable feedback. The results have helped us work on vision and mission statements. Core values that came out of the member and staff surveys are education, community, sustainability, a welcoming and inclusive community and creativity. Final vision, mission and core values will be up on the TPS website in the near future.
- Staff and board will be participating in DEI (Diversity, Equity and Inclusion) facilitation through a group called Peer Advocates. Initial sessions are in January 2022.

Follow-ups from last meeting:

- The budget has been approved for FY 2022 (Sept 2021 to August 2022) however it will be re-presented at December board meeting since we are shifting our fiscal year to the calendar year, January 2022 – December 2022. Copy of current budget is in Bobbi's office. Members are welcome to view and ask questions.
- TPS is still awaiting IRS tax exempt status. Hoping to hear by end of next week.
- Prices will increase in January 2022 – memberships (to \$190 per month), firing fees (5%) and storage space rental (50 cents per half space and \$1 per full space).
- We are creating options for members to donate to scholarships and to help other members pay their monthly fees. We'll be introducing a small number of opportunities for members who may have financial hardship to apply for financial assistance.
- We are finalizing an update of The Member Handbook.
- Glaze racks for members firing gas kilns – please mark the cart signage clearly with your name and rack usage dates. You must fill out the paper calendar in addition to the sign on the rack.
- Bike racks:
 - A bike rack will be installed on the 8th Street side of the building.
 - We're looking at possibly giving up one parking spot inside our parking lot for another bike rack.
 - Inside the parking lot - the fire lane alongside our building must be kept clear.

- No member or student bikes can be stored inside the studio.

Upcoming events:

- November 20 is Studio Clean-Up day, 1–4pm. Please do your part and help us to do a big clean-up of the studio. We have not done this since before Covid!
- November 21 – In-person Demonstration in the Flexspace with Candice Methe and Birdie Boone. We are looking for a Zoom moderator. In exchange, they get free access to the demonstration. See Bobbi
- Holiday Sale: Kim
 - We need volunteers to help at event! There is a sign-up sheet on the front bulletin board.
 - The studio closed on December 2, for Holiday Sale set-up and December 3–5 for the Holiday Sale.
 - Holiday Sale attendees must be vaccinated and wear masks.
 - The Holiday Sale Preview is from 4–6pm on Friday. Exhibitors will be inviting special guests. The preview will be a “Friend-raiser”, introducing new people to TPS (who may be potential donors and/or connectors in the community.)
 - The Holiday Sale event is the kick-off for a year of upcoming events celebrating our 50th anniversary.
 - There is a meeting for Holiday Sale participants on November 20, 11am–noon followed by clean-up, from 1–4. All exhibitors will need to volunteer for the clean-up/set-up on November 20 or clean-up after the event on Sunday night.
- December 25 through January 1. The studio will be open to members but no staff will be present.
- Staff returns on January 2.
- Between December 25 and January 1, concrete will be redone in kiln yard so **no gas firing can be done** during that time.

Studio:

- We have 10 new Shimpo Whisper wheels in the main studio.
- Soda Pop and Olsen will be rebuilt in the next few months.
- Reminder to please clean up after yourself – wipe down your table/wheel and mop your work area every time.
- After washing, wet bats and plaster bats can be returned to their appropriate storage area – they do not need to dry on the racks over the main sink.
- Filter Press:
 - Sante thanked everyone for their patience while he runs the compressor. The filter press has had a few bugs but is now running smoothly.
 - Please pay attention and keep your tools out of the scrap buckets so they do not end up in reclaim. Anything picked up or swept up from the floor should go into the trash, never into any reclaim bucket.
 - Because we are reclaiming more water from the filter press, we’ve been able to set up a second rinse bucket.
 - We are getting closer to closing the loop on our water reclamation.
- Glazes:

- A reminder that members can only have ONE stack of glaze buckets stored in the Glaze Area (one 5-gallon and one 2-gallon bucket OR two 2-gallon buckets). They must be correctly labeled. No food containers!
- Videos are being made to explain glaze application and clean up and safety in the glaze area. These will be available on the website in the near future.
- Once glazing tools are rinsed they can be returned to their place even if wet (no need to let them dry on the counter).

10-minute Break

Q&A Session (50 minutes):

Covid Protocols for the Holiday Sale:

- Proof of Vaccination must be shown to enter the Holiday Sale. We will have tents outside for people awaiting entry while vax cards get checked. Masking is also required. We will be monitoring how crowded the event gets and will aim to maintain a level of physical distancing that is safe for people in the studio.
- Children do not need to show proof of vaccination.
- (As it stands now...) Food and drinks will be served outside under canopy tents.

What is the rule for the roll-up doors and can members run the heater at night?

- During staff hours of the studio (9am to 6pm everyday), staff will monitor the number of people inside and have the authority to keep the door up or down depending on weather and the number of people in the studio.
- Before 9am and after 6pm, if there is a class happening, teachers will raise or lower the roller doors.
- If a staff member or teacher is not on site, a member can raise or lower the roller door/s.
- At present, the heater may not be used by members at any time.

Wrap-Up (5 minutes):

- Feedback: Many could not hear what was said during the meeting so did not feel included. Suggestion of microphones at next meeting.

The Next Member Meeting will be on Sunday, January 16, 2022.